

## Minutes of the meeting of Aighton, Bailey and Chaigley Parish Council Monday 20<sup>th</sup> February 2023

### Held in the Memorial Hall.

Present: Simon Bailey, Christine Holden, Des Harwood, David Bland, Isaac Nutter.

Clerk: Nancy Bailey.

Also present Councillor Jan Alcock, P.C. John Feeney, Sergeant Duncan Hall, Lawrence Whittaker, Niall MacFarlane, Julie Chang.

1. **Apologies**-Margaret Carrington, Christopher Berry, Roger Wilkinson.
2. **Minutes of the last meeting – January 2023** Were accepted as a true record. Proposed by David Bland, seconded by Simon Bailey and signed by the Chair as a true record.
3. **Matters arising from the minutes** – no matters arising that will not appear on the agenda
4. **Matters raised by attending public**- Due to the presence of Lawrence Whittaker agenda item number 16 was brought forward. **Footpath by Winkley Hall**- Simon Bailey outlined the thoughts of the parish council that the driveway passed the hall has been used for the whole of living memory as a footpath and by Simon Bailey for 25 years and now signs have been erected stating that this is private and directing walkers on to the Tolkien trail route across the fields. Mr Whittaker outlined his ambitions for the Winkley Hall site to restore it to its former position as an important historical building in the Ribble Valley. Since he has moved in he has found that the number of walkers using the Tolkien trail and the driveway has increased especially on weekends and bank holidays and with it has brought problems with parking, litter and security worries. The erection of signs has helped to keep walkers on the Tolkien Trail route. Mr Whittaker, as previously stated has no problem with people from the village walking along the driveway. It was agreed by all councillors present that no further action with regard to establishing the drive as a public right of way will take place unless the situation changes considerably. It was noted that it was useful to for the Parish Council and Landowners to have an open dialogue on matters such as this.
5. **Correspondence**- a) Best kept village Competition, it was decided not to enter this competition. b) There are now SPIDs to borrow. It is not known if our back plates will fit the new SPIDs – the police present offered to see if they could find out this information. c) Use of Bailey Field -4<sup>th</sup> June- a request has been made to use the Bayley field for a birthday Party. The user needs to fill in a request form. Clerk to liase with the Memorial Hall booking clerk to ensure this form is received. David Bland expressed a concern about the Manhole covers on the field. Niall Macfarlane agreed to ensure that there is fencing around these. **(Clerk, Niall Macfarlane) .**
6. **Finance**- a) up to date accounts were presented by the Clerk. b) Cheques have been written for £480- Jubilee Table, £89 – Plants for the cenotaph. c) PAYEetc- David Bland continues to make a monthly return. d) Clerk's salary 2023/24- it was agreed to defer this to the next meeting. e) the following documents were approved for use in the year 2023/24 **Internal Control Statement** and **Financial Regulations**. f) The grass cutting by Prime Garden Services will remain at the same price £155 but the company is now registered for VAT and so the cost will be £181 and we can then claim the VAT back.

7. **Playground (106 money)** – The new play equipment is installed and looking good. David Bland and Chris Berry have inspected the equipment and found all looking good. There is to be a handover meeting on Wednesday 22<sup>nd</sup> February when the work will probably be signed off and an invoice will be issued.
8. **Report from Parish Council Liaison Meeting-** Unfortunately Roger Wilkinson who attended the meeting is not present, however a look at the minutes raised two items of interest. **Elections** are to be held in May and the Clerk needs to find out and ensure all procedures are followed. Councillor Jan Alcock suggested consulting Jane Horsfield at Ribble Valley BC . b) **Coronation-** There may be some money (£250) available from Ribble Valley.
9. **Plans-** No plans for discussion at this time.
10. **Platinum Jubilee-** The table has been place on the village Green. There will be gravel and tidying up to complete the task. Many thanks to Des for organising this and to Peter Holden. It would be good to have an “opening ceremony “ and this maybe some thing that can be combined with coronation celebrations. **(Clerk- thank you letter, opening ceremony)**
11. **Coronation-** In the meantime it would be good to set up a steering group for any village celebrations. Unfortunately no Parish Councillors present felt able to take on this role. Margaret Carrington who led the Jubilee celebration is away at the time of the Coronation. Niall said he would mention it to the Memorial Hall committee. Clerk offered to try and get together some of those who organised the Jubilee. **(Clerk)**
12. **Remembrance Day** – A meeting has been arranged for Wednesday 8<sup>th</sup> March 7pm, Memorial Hall. Clerk has looked into Traffic measure, Ribble Valley charge £50 and also specify that a traffic management company is engaged. Clerk has asked for quotes from 3 companies. **(Clerk/ David Bland)**
13. **Replacement Clerk-** An advert was placed on the website. No interest. Julie Chang agreed to take over the Clerk post. Nancy to continue until audit is complete. Julie to shadow until this time.
14. **Memorial Hall-** Stair lift is installed.
15. **Community Garden-** The agreement between Ribble Valley Home and the Parish Council for the Parish Council to look after the garden has expired. It does state the Parish Council are responsible for maintenance. Clerk to contact Onward Housing to extend the agreement . Maintenance of the wall to be put in next years budget.
16. **Rights of Way-** see minutes number 4
17. **Stonyhurst Bus Shelter-** Clerk has contacted Ribble Valley again and has been assured a team will be sent out to clean off the graffiti. **Clerk**
18. **Water Supply-** Email received from Nigel Evans office reporting some progress towards a plan to sort out these problems.
19. **Any other business-** a) There are some police accident signs at the Whalley end of the village which have been there for a few months. PC Feeney agreed to remove these. b) perimeter Wall, Memorial Hall- will need maintenance soon. c) A property in the village (9 The Dene) is unoccupied and in a bad state of repair, it garage is in a dangerous state. **Clerk to contact Ribble Valley (Rachel Stott) to make contact with the owners.** d) The possibility of a dog waste bin on the path to Sand Rock was raised. This has been a request to Ribble Valley before and it was refused. It was raised that there used to be a bin on a post near to the entrance to Sand Rock. This has disappeared. **Clerk to raise this with Ribble Valley.**
20. **Date of Next Meeting- Monday 20<sup>th</sup> March 2023**