

## Minutes of the meeting of Aughton, Bailey and Chaigley Parish Council Monday 17<sup>th</sup> January 2022

### Held in the Memorial Hall.

Present: Simon Bailey, David Bland, Christopher Berry, Margaret Carrington.

Clerk: Nancy Bailey.

Apologies: Derek Harwood, Roger Wilkinson, Christine Holden.

In attendance: PC John Feeney, two members of the public.

CLlr Jan Alcock and PCSO Aimee Jarrett informed the Clerk that they would not be in attendance.

1. **Apologies**-Derek Harwood, Roger Wilkinson, Christine Holden.
2. **Minutes of the last meeting**- The minutes were approved as a true record. Proposed by David Bland seconded by Simon Bailey. All in favour of accepting the minutes as a true record. The minutes were signed by Margaret Carrington.
3. **Matters arising from the minutes:** Remembrance Parade- Member of the public David Jacques has suggested that it would be prudent to consider the organisation of next year's parade early in the new year. David will speak to Father Tim Curtis SJ and Rev Brian McConkey. Parish Council to liaise with John Collinge and Chris Holden from the British Legion. **(Action- This item to be on next months agenda.)**
4. **Correspondence:** a) **Natural England/ Jenny Griggs**- We have received some correspondence and an invitation to engage with the Community and Faith Survey, however at this time it is something the Parish council wishes to be involved with however the Clerk is keen to set up some bird feeders in the community garden. This was proposed as a good idea to be funded by the Parish Council. Proposed by David Bland, seconded by Chris Berry and agreed by the rest of the council. **(Action Clerk to purchase feeders and food. Clerk to reply to Jenny Griggs with this information.)** b) **Apple Trees** – we have received correspondence from Onward housing to say they would not give permission to plant an apple tree on the land that they own next to the Bayley Arms. Dr Morley has been informed of this decision. c) **ssafa**- The Armed Forces Charity has been in touch as they are looking for volunteers. This has been posted on the village facebook page. d) **HLSC**- Correspondence about a leaflet to signpost those feeling suicidal. As we do not really have anywhere to put leaflets it was agreed to place a copy on the noticeboard.
5. **Finance:** a) A statement to show current finances was given to councillors. b) Cheques for the Clerk's wages and HMRC. c) A new signatory for the bank account is required. Christopher Berry agreed to do this.
6. **Budget:** Copies of the present budget and next years budget were presented. Next years budget has been amended to include £300 for the defibrillators. The Precept has been amended to the sum of £6500.
7. **Insurance:** The Insurance Sub-Committee has met. Issues which were raised included checking the status of volunteers with regard to insurance and also the status of those who staff the bar. Also exploring other insurance companies to compare their cover. It was agreed to await the findings of the sub-committee.

8. **Parking:** We have received an Email from Gemma Wheatley who is part of the Traffic management company recommended by John Browne of Stonyhurst. She has suggested that the company look at the organisation of the Memorial Hall Car Park and its possible expansion for a cost of £450 + VAT. It was decided that at present we do not wish to pursue this option. **(Clerk to write to Gemma, thanking her for her time but declining the offer) .**  
Parking in the village has been better over the winter however there are still problems at weekends. The signs provided by the police are still effective but sometimes cause a tripping hazard and so we will use cable ties to secure them. **(Parish Council to use cable ties to secure signs to posts)**
9. **Memorial Hall:** a) Representative on the Memorial Hall Committee- Derek Harwood has volunteered to be the representative on this committee. b) Margaret Carrington reported that a grant for £9000 has but obtained from Awards for All for the renovation of the Jubilee Room. c) An application for planning consent for the heat pump has been submitted, this is so that an application can be completed to Ofgem.
10. **Planning:** a) **Punch Bowl-** We have received correspondence from Ribble Valley that Court Proceedings over the demolition will begin in March. b) **Resident email-** We received an email from a resident about building work in a neighbours property. The resident be advised to contact Ribble Valley planning department. **(Clerk to contact resident and advise to contact RV)**
11. **Risk Assessments-** a) **Risk Management Register-** This was approved. b) **Individual Risk Assessments-** Playground, Spid, benches, Bayley Field, Common land, Grass Cutting, Gardening, Flower tubs, noticeboard, bus shelters- These were all approved. Councillors took responsibility for checking these areas every two months as follows – Chris Berry – Bayley field and Playground (monthly); David Bland- Stonyhurst Bus Shelter; Margaret Carrington- Flower tubs, noticeboard, village bus shelters; Simon Bailey – Common land; Derek Harwood- Benches; Nancy Bailey – Clerk Chaigley Bench.
12. **Defibrillators-** At present Terry Longden checks the Hodder Court defibrillator and Niall Macfarlane the Memorial Hall machine. The clerk is looking into their insurance especially for the cabinets they are kept in.
13. **Asset Register-** An updated version of this was presented. David Bland asked for the ladder to be added, value £80. With this addition the Asset register was approved.
14. **SPID:** No change on this matter. It was noted that the ladder used to erect the SPID is kept at the Memorial Hall and a high-viz jacket be kept with the ladder for use when positioning the SPID.
15. **Fencing at the rear of The Warren:** This has been gifted to Mr Nutter and so there are no actions to be taken at present.
16. **Playground:** The unauthorised gate now has a padlock fitted. The fence will be repaired by Chris Berry. **(Action Chris Berry- repair to fence)** The stonewall bordering the playground and a house on Bilsberry Cottages appears to be in a bad state of repair. It is unclear whether this is our wall or the residents. David will liaise with the residents to find out who the wall belongs to and if a repair can be quickly made. **Action David Bland/ Clerk to look back in the account for signs of an earlier repair. (2010?)**
17. **Platinum Jubilee:** The Parish Council have been given the sum of £500 to spend on a village celebration for this event. It was agreed that a committee be set up involving Memorial Hall, Parish Council, School, Youth Club, fete and Parent and toddler group. This group to plan a celebration possibly fete style event. The Fete committee also wish to donate £700 to this event. Margaret Carrington, Barbara Herd (WI) and Niall Macfarlane (Memorial Hall) agreed to be on the

committee. Clerk Nancy Bailey will join the group if needed. **(Clerk to invite representatives from the above groups)** . David Bland informed the Council that David Jacques has suggested there may be an outdoor ecumenical service to celebrate the Jubilee.

18. **Casual Vacancy:** The vacancy left by Peter Butterfield's departure is posted on the noticeboard as required. This will expire on 18.1.22, if there are no candidates who have come forward we will be able to co-opt a councillor onto the Parish Council.
19. **Commuted Sum:** David Bland and Chris Berry presented a proposal to not extend the playground but to reconfigure and remove some less used equipment to make room for a new climbing frame. This was proposed due to the proximity of the heat pump and pipes to the proposed extension, resident disturbance and cost. Simon Bailey felt that it was a shame to remove equipment which is still fit for purpose however a great deal of thought has gone into these decisions. It was agreed that David and Chris would make 3 firm proposals for the next meeting so that Councillors can make a choice as to the preferred type of climbing frame.
20. **Any Other Business:** none
21. **Date of next meeting-** Monday 21<sup>st</sup> February 7pm