

Minutes of the meeting of Aighton, Bailey and Chaigley Parish Council.

Monday 15th May 2023 7pm

ANNUAL GENERAL MEETING	
1	Present: Margaret Carrington (Chair) Simon Bailey, Christine Holden, David Bland. Isaac Nutter Clerk: Julie Chang, Nancy Bailey Minutes of 2022 AGM Proposed by DB, seconded SB, approved and signed.
2	No matters arising from minutes.
3	Chairs Report Our Mission Statement: 'Work to deliver Better Services and Local Change'. Finances: Our clerk Nancy has ensured that we have received an up to date report in terms of the finances each month throughout the year and it's good to know they have been successfully audited and maintained in good order although there is an issue when we need to pay VAT prior to reclaiming it. Commuted Sum: After a long period of discussion in relation to the £25k which had to be spent on the bailey field- councillors decided to install a more challenging climbing frame on the playground and I have to say it has been welcomed by young and old- but particularly the young! Our thanks to Cllr Berry and Cllr Bland for taking the lead here. Cllr Berry inspects the playground and highlights any safety issues to be addressed. War Memorial Hall: The village hall committee and the parish council held two joint meetings to agree the best of three quotes: A- to refurbish the kitchen, gents' toilets and Platinum Jubilee room which has been achieved to the benefit of the user groups and B- to replace the windows throughout the hall. The latter awaits the final donation of grants. (done subsequent to writing). Jubilee: Queen Elizabeths Platinum Jubilee celebration took place on the Bailey Field, and we happily spent part of the £500 donated by the government making sure that the young and old enjoyed the festivities very successfully despite the windy day! Coronation: Sadly the queen died shortly after her jubilee and the village will now organise an event to celebrate the coronation of King Charles. Commemorative Stone: To celebrate the Platinum Jubilee permanently within the village – Cllr Harwood has been instrumental in obtaining a beautiful stone engraved table sited near the club to which donations were given readily, plus surplus Jubilee funding and it is good to say it now takes pride of place as a picnic table together with a refurbished bench – our thanks to Cllr Harwood. Remembrance Sunday: this is an event which has grown insize so much that it falls upon the Parish Council to organise a traffic management scheme to ensure the safety of all concerned. This is likely to be in the region of £1,000-£2,000 and a significant cost to a Parish Council with a very small budget, however Stonyhurst College may be able to contribute half of the cost and the PC will seek further donations from elsewhere to ensure the event takes place safely. Footpaths: there were several issues here: A – the footpath across to the golf course has now had a gate installed for access B Cllr Bailey raised the matter of a commonly used path at Winkley Hall now being closed to the Tolkein Trail public but which is now available to the village residents to use following discussion with the owners C- We wrote to the footpath section of highways and following the clerks letter, there have been very accessible gates installed on the village part of the Tolkein trail – again welcomed by all. In terms of entering the best kept village competition -we

	<p>need to encourage a group of interested persons to perhaps take this further. Water Supply: there are still unresolved issues with the water supply to certain of our residents but the PC have involved the local MP and we await further developments. Punchbowl: It is with some satisfaction we heard that there was a judgement against the owners and demolishers of this listed building that they must now replace this lovely old building brick by brick and exactly as it was both inside and out. It remains for me to thank all of the councillors for their involvement over the year in their different ways including risk assessments – and it terms of the mission statement – I do think that we have fulfilled it – however – it would be good to see a group of interested villagers take on and enter the Best Kept Village competition which is perhaps something we could organise. Margaret Carrington Chair – Aighton Bailey and Chaigley Parish Council.</p>
4	<p>Annual Accounts A statement of the annual accounts was presented to the AGM. Proposed by DB and seconded by IN. Accepted and signed.</p>
5	<p>Election of Chair/Vice chair SB proposed that MC continued as chair and CB as vice chair. Council unanimously agreed.</p>
6	<p>Issues raised by members of the public None present at the time of the AGM.</p>
<p>PARISH COUNCIL MEETING.</p>	
7	<p>Apologies Councillor Jan Allcock, Christine Holden, Des Harwood, Christopher Berry, Paddy Bowdich Community Beat Officer</p>
8	<p>Minutes from the last meeting -Minutes from 17.4.23 were accepted as a true record. Proposed by Simon Bailey, seconded by David Bland and signed by the chair as a true record.</p>
9	<p>Matters Arising – No matters arising from the minutes</p>
10	<p>Acceptance of Office. Clerk had brought forms to be completed, but they needed to be printed with individual councillor’s names. Clerk to organise distribution and collection of correct forms.</p>
11	<p>Correspondence Health check survey: Parish clerks received a request from LCC Health Improvement team to circulate a health check survey. The link has been posted on Hurst Green website and facebook page. Cromwell Bridge: There is now a gate blocking access to the bridge. It is on private land and there is no footpath or right of way. Access has been blocked to protect people as there is no guarantee that the bridge is safe. Dog fouling: There were complaints about dog fouling from two sources, a resident posted on hurst green Facebook, and the team responsible for strimming the grass verges reported a large amount behind the bus shelter opposite the Shireburn and behind St Peters Club. If strimming throws up particles of dog faeces into the eyes and mouth there is a risk of infection with toxoplasmosis which can cause blindness. Gardeners have been asked to include this in their risk assessment and wear eye protection, but it would be better if dogs were not allowed to foul public areas. Councillors suggested approaching people if they are seen to not pick up their dog’s poo, or asking the dog warden to attend, as they have done in the past. Witnessed dog fouling can be reported on line Dog Fouling Report - Introduction - MyRibbleValley (achieveservice.com) but the name and address of the dog owner is required. Councillors decided to seek further advice from the dog warden.</p>

	Action: clerk to contact dog warden for advice.
12	<p>Finance</p> <p>a) Account update – Chair offered thanks to Nancy Baily for completing accounts. The account is £3,192.39 at end of March 2023. Councillors signed paperwork to remove Nancy Bailey as a signature on the account and add Julie Chang.</p> <p>b) Cheques – cheques signed for £21.50- Ice-cream, £22.50- Coconuts, £13.74- face painting. £85.29- prizes and £98.82- refreshments from Coronation celebrations.</p> <p>c) Paye/tax/Pension –Declaration of no pension for Parish Clerk made and doesn't need renewal for three years.</p> <p>d) Audit – Nancy Bailey has completed the audit documentation, and these have been reviewed by the internal auditor, Christine Richards. The documentation is now going to the external auditor. The governance statement, balance brought forwards and precept was read, approved and signed off by all the councillors present.</p> <p>Action: NB to obtain certificate from external auditor and send off</p> <p>e) 2023/24 budget plan – Finance subcommittee met in April and shared the resulting budget plan and asset register. The predicted income for the upcoming financial year is £11,000 and the planned expenditure £8,850. We don't yet know what the concurrent grant will be, it is predicted to be between £500 and £700. We are currently in surplus, but there are other expenditures anticipated, e.g. from the maintenance of the playground (repair of the wall and the spinner) which have the potential to take us over budget.</p> <p>The question was raised regarding the rebuild costs of the memorial hall were covered by the insurance premium. The last valuation was obtained in February 2022, and given the stone rendering and steel frame structure, was valued at £1.1m. It is assumed that the premiums are likely to rise due to the cost-of-living crisis, and so some margin for an increased premium will be factored into the forward plan.</p> <p>The remembrance parade is expected to be a recurring cost in future years but is currently only viable due to the contributions from other stakeholders, and will need to be reviewed on an annual basis.</p> <p>Action: Clerk to investigate current insurance policy re rebuild cost of memorial hall.</p> <p>f) The asset register has been updated and now includes items such as the walls which are the responsibility of the Parish. The SpID has been removed from the asset register as it is not working and has no value.</p> <p>g) Coronation grant. £500 was received for the coronation but £242 was spent leaving a surplus of £258. £60 is to be given as a donation to the memorial hall fund, as the hall was used on the day. It was proposed that the remaining £198 was put to use restoring some of the park benches in the parish.</p> <p>Action: clerk to enquire about the feasibility and costs of repairing benches.</p>
13	<p>Playground The spinner has been out of action for two months. It was stripped down and the damage inspected. The bearings are worn. On the Kompan website, this is described as a single unit, which costs £1,200. (bearings guaranteed for 5 years, otherwise 10)</p> <p>There is a playground charity based in Chaigley, who may contribute towards its purchase.</p>

	<p>Clerk to request quotes for purchase and delivery of new part from Kompan, and also to determine whether we can obtain a charity donation towards its purchase. We haven't yet received a response for a second quote for rebuilding the stone wall. Once quotes are received, the parish council will evaluate, then the clerk will liaise with joint owners of the wall regarding the best way forwards to satisfy both parties.</p> <p>Action: Clerk to request quotes for this job more widely and bring to next meeting.</p>
14	<p>Vacancy Roger Wilkinson has stepped down from the parish council. The parish council can co-opt to this position. Expressions of interest/enquiries to the chair Margaret Carrington or the parish Clerk Julie Chang</p> <p>Action: Clerk to inform RBVC.</p>
15	<p>Plans – Punchbowl. Donelan trading have applied to RVBC for permission to erect a new building with 6 holiday lets and 1 unit managers accommodation. It is not on the exact site of the previous Punchbowl but set back from the road. Councillors supported the decision of the courts in 2022 to rebuild as it was in view of the illegal demolition and in view of this will send a letter of objection to RBVC.</p>
16	<p>Coronation – Accounts as above. The Parish Council thanks to everyone who organised this day for the village. It was very well attended and many people said how much they enjoyed it.</p>
17	<p>Remembrance Day –There was a well-attended meeting with all stakeholders on 24.4.23. A request for road closure has been submitted.</p> <p>Action: Clerk to chase up road closure order to RBVC and forward to Ventbrook. DB to write risk assessments for the Parish.</p>
18	<p>Memorial Hall- There are now promises in place for all the funds to replace the windows. The frames will have an anthracite exterior to match other buildings in the village and a white interior. Leafield windows have been contracted to do the work which will commence on 19th June. Work is planned around events in the memorial hall. Parish Council advised the memorial hall committee to do a risk assessment regarding the presence of scaffolding around the building while events are taking place in the hall.</p> <p>The new heating system and insulation are very effective and there has been positive feedback regarding the room temperature.</p> <p>A stairlift is in place to access the upper room.</p>
19	<p>Community garden/ onward housing- Onward housing have replied suggesting an annual inspection and agreement re the butterfly garden. They have listed the wall for repair. Parish council have stopped cutting the grass outside the Bailey arms, as residents are now paying a charge to Onward for its maintenance.</p> <p>Action – Clerk to Liaise with Onward for inspection and signing of contract.</p>
20	<p>Defibrillator @Hodder court – A new battery was ordered and replaced, then the AED displayed that it required a service. Mr T Longden, who has kindly dealt with the maintenance of this equipment, has liaised with the service company which is in the USA. They have agreed to service free of charge and will send a replacement machine in the meantime. The circuit has been informed that the machine will be out of order for 6 weeks. We need to find out the potential for future servicing costs for both AED in the village and factor them into our financial forward plan.</p> <p>Action- Clerk to investigate re servicing schedules/costs.</p>

21	<p>Stonyhurst bus shelter – Graffiti still present. Informed in March that it is on a list of jobs to be done. Action: Clerk to pursue with RBVC</p>
22	<p>Water Supply- No new news. Action – remove from agenda</p>
23	<p>Pinfold Cross- Reply received from Financial Director @ Stonyhurst that this matter is under consideration.</p>
24	<p>Yellow lines -fading reported on the ‘love clean streets’ app. The response was that it was the responsibility of another department of LCC and had been passed on, then closed. Action: Clerk to forward to Cllr Schofield.</p>
25	<p>Review of standing orders and risk assessments. Standing orders were reviewed and accepted. Risk assessments need to be reviewed and agreed. Action: Clerk to liaise with councillors re reviewing risk assessments.</p>
26	<p>Any other business SpID: The clerk was contacted by Paul Connell, Road Safety Officer to ask if we had a SpID, who replied that we had but it was non functional. Cllr Scofield shared information regarding a service where a SpID would be placed for a week, the company taking responsibility for health and safety regs, and then providing the council with data regarding the number and time distribution of speeding vehicles. The service did not include the mounting of suitable plates for the SpID, but we already have three columns and plates in place. The cost of this service is £150 per week per SpID. Chipping have used a similar system and found that 50% of 820 cars were speeding. Resulting data can be forwarded to the police, as they may wish to target speeding hot spots. Further discussion will ensue regarding whether this is something we wish to take forwards as part of our annual plan. Other road safety issues were discussed, particularly parking of cars on Avenue Road, blocking the pavement such that pedestrians with prams are forced to walk in the road. Such an obstruction is the responsibility of the police, not the council, and may be reported to the police when it occurs. Action: clerk to update Road Safety Officer Culture and Sports grants These are available from LCC to individuals or groups who have already raised money through crowd funding. Interested parties requiring more information may contact heather.fox@lancashire.gov.uk and anyone with any ideas for community culture or sport projects can gain support from lcsf@lancashire.gov.uk Stonyhurst event Paddy Bowdich informed of as an event on the weekend of May 26/27th which may result in increased traffic through the village. Parking is catered for on the school site, so this is not anticipated to be a problem.</p>
27	<p>Date of Next Meeting Monday 19th June 7pm</p>