

## Minutes of the meeting of Aughton, Bailey and Chaigley Parish Council Monday 16<sup>th</sup> November 2021

### Held in the Memorial Hall.

Present: Christine Holden, Simon Bailey, David Bland, Christopher Berry, Margaret Carrington, Roger Wilkinson.

Clerk: Nancy Bailey.

In attendance: PCSO Aimee Jarrett, one member of the public.

Cllr Jan Alcock and P.C. John Feeney informed the Clerk that they would not be in attendance.

1. **Apologies**-None
2. **Minutes of the last meeting**- The minutes were approved as a true record. Proposed by Simon Bailey seconded by Christine Holden. All in favour of accepting the minutes as a true record. The minutes were signed by Margaret Carrington.
3. **Matters arising from the minutes:** 4d) Parish Council liaison meeting: Roger Wilkinson attended this meeting and reported that that all parish councils are to be given £500 to celebrate the Queen's Jubilee in 2022.
4. **Correspondence:** a) Sadly the Clerk has received a letter of resignation from Cllr Peter Butterfield. Peter Butterfield has served as a Parish Councillor for nearly 20 years and chaired the Council for two periods of time. He will be missed as an active and hard working councillor. Clerk to write a letter of thanks and members of the council will contribute personally to a small leaving gift. The procedure for a Casual Vacancy as laid out on the Ribble Valley website will be followed to find a new Parish Councillor. Peter also sat on the Memorial Hall Committee and so another volunteer for this role is needed. Also Peter is a signatory on the cheques and has been assisting David Bland with the playground extension. Chris Berry volunteered to help with the playground extension research. b) An email has been received from Dr Terrenia Morley asking if she could plant two apple trees, one in the triangle opposite the Bayley Arms and one on the land next to the Bayley Arms. The second piece of land belongs to Onward housing so the Clerk has contacted them to find out if this would be possible. The land at the top of The Dene would be possible but in order that the tree does not become either a problem blocking sight lines and make the grass difficult to mow and trim, the following conditions will apply. The tree be on small/ miniature rootstock, the tree be planted close to the garden wall and a fan shape. Dr Morley would be expected to retain responsibility for the care and maintenance of the tree. c) The Warren School Parking, a number of emails were received from residents on The Warren objecting to the idea that the school car park could be used after school and at weekends for public parking, however an email from the Chair of Governors of St. Joseph's School has made it clear that this can not happen due to the terms of the lease which prohibit this. Residents were informed. This led to a wider discussion about the use of emails for Parish Council business and it was clarified that email is a quick and easy way to pass on information and receive responses however on occasions when a matter of policy is involved then these matters must be brought to the monthly meeting for discussion.
5. **Finance:** a) A statement to show current finances was given to councillors. b) Cheques for the Clerk's wages, HMRC and the Remembrance Wreath were signed. c) The Precept for next year was

discussed in line with the proposed budget. Please see decision taken on the Precept after consideration of the Budget.

6. **Budget:** The Clerk and Simon Bailey left the room whilst the Clerk's wages were discussed. It was agreed to raise the wages to £1200 from the beginning of the next financial year and then wages to be reviewed on an annual basis. The Insurance premium for the Parish Council will be raised by approximately £228 this year to cover the new heating system. The Council also requested a larger Christmas tree this year, increasing the spending to £100. Clerk to communicate with Tom Smith about this. **(5c) Precept-**In view of the increased expenditure and the increase in the number of houses in the village it was proposed by Simon Bailey that the Precept be increased to £6500 . This was seconded by Derek Harwood and all councillors were in agreement.
7. **Insurance:** As stated above the insurance premium has been increased to cover the new heating system. A sub-committee for to look at our insurance to check that it is fit for purpose and good value for money will meet on Monday 13<sup>th</sup> December at 7pm in the Memorial Hall. This will be the finance sub-committee plus two members of the Memorial Hall Committee.
8. **Parking:** a) The Clerk has had correspondence with Onward Housing with regard to bring the car park at Warren Fold back into use. Onward housing are not going to move forward with creating a larger entrance. **b)** Mr John Browne, head of Stonyhurst has forwarded to name of a traffic management company who would survey the village and make suggestions. **Action Clerk to contact and find out the cost of this.** c) As found above in correspondence **4c)** The conditions of the lease St. Joseph's School has for use of the car park on the Warren prohibits its use by the general public.
9. **Memorial Hall:** Work is has started on the changing rooms. A grant application is being prepared for the refurbishment of the Jubilee Room, gents toilets and kitchen. A quote has been obtained for shutters on the bar and kitchen and these will be fitted by the end of November. The heating system is not yet commissioned.
10. **Planning:** The application for an increased number of caravans on the Punch Bowl site has been noted, though it is not currently on the Ribble Valley planning website. David Bland pointed out that this application has many similarities to an earlier application for holiday chalets next to Reed Deep, which was rejected. All Councillors to be aware that this planning application may re-appear around the Christmas/ new year period and could required a quick response via email.
11. **SPID:** It is possible that David Harrison may be able to modify the device to flash up a speed limit reminder. Christopher Berry has spoken to Mr Harrison who will look at this task in the future.
12. **Playground:** A gate has been made in the Playground fence to create an entrance to Bilsberry Cottages. Unfortunately this is a safety hazard as parents may not be aware of this second exit. When the Playground extension is built it maybe that the fence will need to be repaired / replaced therefore a padlock is to be put on the gate to prevent its use. **Action Christopher Berry to purchase and fit padlock.** The stonewall bordering the playground and a house on Bilsberry Cottages appears to be in a bad state of repair. It is unclear whether this is our wall or the residents. David will liaise with the residents to find out who the wall belongs to and if a repair can be quickly made. **Action David Bland.**
13. **Grass Maintenance:** The Clerk has spoken to Peter Holden who usually cut Bayley Field but due to the installation of the heating system there have been no cuts this year.
14. **Remembrance Parade:** The Parade sees to have been successful. One problem was the sound so hopefully a better sound system can be used next year. Also the cadet force may need to be in a different place to allow the public in to the car park. Great idea to have Father Tim Curtis and other speakers on the steps where they could be seen.

15. **Commuted Sum:** David has obtained more detail from suppliers, who will be invited to come to the site. Christopher Berry is to assist David and will correspond with Christine Holden about the project nearly completed at Chipping. Clerk to enquire about the soft surface which is laid at St. Joseph's School. **Action David, Christopher, Christine, Clerk**
16. **Any Other Business:** a) Temporary Fencing at the back of The Warren; Fencing erected by the builders is still in place and is unsightly in our AOB. **Clerk to enquire about its removal. ( Hillcrest Homes, Simon Marsden)**
17. **Date of next meeting-** Monday 17<sup>th</sup> January 7pm.