

Minutes of the meeting of Aughton, Bailey and Chaigley Parish Council Monday 26th September 2022

Held in the Memorial Hall.

Present: Simon Bailey, Christopher Berry, Christine Holden, Margaret Carrington, Derek Harwood.

Clerk: Nancy Bailey.

1. **Apologies**-Roger Wilkinson, David Bland
2. **Minutes of the last meeting – August 2022** Were accepted as a true record. Proposed by Margaret Carrington, seconded by Christopher Berry and signed by the Chair as a true record. **Extraordinary meeting**- Were accepted as a true record. Proposed by Margaret Carrington, seconded by Christopher Berry.
3. **Matters arising from the minutes** – None which will not be discussed as agenda items.
4. **Correspondence:** a) Warm and Welcoming Spaces initiative- an initiative by Lancashire County Council to collate place where people can go which are warm and where they will be welcomed- **Clerk to collate information for Hurst Green and fill in form.** b) Practical solutions for Road Safety- a meeting taking place at Chipping Village Hall on 29th September to discuss Road Safety initiatives- **Christine Holden agreed to attend.** c) Chipping Energy Group – Chipping Parish Council have put together an information drop in and a presentation about alternative ways to heat your home. This will be 3pm-6pm or 7.30pm for the presentation. **Simon Bailey will try to attend** d) Simon Tipton has regretfully had to resign as a Parish Councillor due to pressure of work and a new role as Chair of Hurst Green Football Club. **Clerk to set wheels in motion to appoint a new councillor.** e) Parish and Town Council Conference will take place at County Hall on Saturday 12th November. Further details will be released. Please let the Clerk know if you wish to attend. f) CPRE- Climate Action Plan and line information and discussion hosted by LALC on 8th October 7-8.30pm. **Please use link or let the Clerk know if you wish to attend.**
5. **Finance-** a) The accounts for August were circulated, no issues raised. **Clerk to present up-to-date budget at next meeting.** b) Cheques for £96.80- playground inspection, £30 gift to auditor and £3192.28 for insurance were issued. c) Mini -audit- Christopher Berry agreed to look over the accounts as a check that all is correct. **Clerk to pass accounts to Chris Berry.**
6. **Commuted Sum/ Section 106 Monies-** We are now ready to place the order for the new climbing frame however as the money has to come from Ribble Valley BC to ABC Parish Council once the work is complete there are concerned about time scales and what paperwork is required by Ribble Valley to release the money. **Christopher Berry and Clerk to work together to find out what each party requires and how we can make sure this work with out problems.**
7. **Memorial Hall-** Work is on going with the kitchen half done. The refurbishment is re-using fitments when ever possible including kitchen floor, stainless work surfaces, urinals. Completion of the project is expected in about 3 weeks.
8. **Plans:** no formal objections to any of the current plans were made.
9. **Platinum Jubilee-** Des is in contact with the quarry. A discussion was had about the changing of the wording to reflect the recent passing of the Queen but it was decided to continue with the previous plan as the table is to celebrate the Platinum Jubilee. **Des Harwood to liaise with Peter Holden on siting the table.**

10. **Remembrance Day-** David Bland has set up a meeting on 10th October 7pm at Father Tim Curtis's house. **Margaret Carrington agreed to attend the meeting.**

11. **HMRC-** We were sent a £100 penalty notice for failing to submit PAYE info for the 1st quarter of the tax year, but we had: the May pay was showing up as done successfully in one area of the HMRC PAYE site but not another. August pay was correct in both areas. David appealed the penalty notice on 8/9/22. Since then, the HMRC site has been correctly showing the May pay, but as yet there is no notice of our appeal being accepted.

But also, since then HMRC have sent an online notice warning us to declare every month when no payment is made. This is new. In the past, because we pay quarterly, we have only needed to submit online for the month we paid. David has submitted 'No payment' for the months when there has been no pay going back to the start of this tax year just to be on the safe side, and they are showing up as submitted and accepted. David has now made diary entries to go on to PAYE every month, whether or not a quarterly payment is due.
12. **CCTV-** Simon Bailey attended a meeting about CCTV at Barley where they have it installed. He has previously circulated a report on this. A discussion ensued in which the consensus was that though the Council do not at this stage feel it is needed in the village it maybe something that the Memorial Hall could benefit from. Chipping Village Hall do have it installed. If we went a head with cameras there is a possibility that it would be installed free of charge, though there would be annual charges. **Simon to continue to monitor this issue.**
13. **Rights of Way- Golf Course Path-** Margaret Carrington has paperwork from the Ramblers Association which is a more simple form than the one we received from LCC. As a stile has now been changes to a gate to the field before the Golf course it was decided to contact Stonyhurst to see if they would do the same thing on the access to the golf course. Margaret to write to Stonyhurst to see if this will solve the access problem without having to go down the right of way route. **Margaret Carrington to write to Stonyhurst.**
14. **Defibrillators –** a) The defib at the Memorial Hall has been recalled for a software update and returned. However it needed new batteries which have been fitted. These cost £170 +VAT. This cost can be covered by the fundraising done by Annie Nicholson when the Defib was first bought. This now means that there is no money left and the Council will need to take on the up keep of the defib. b) The Hodder Court Defib will need new pad in a months' time. Terry Longden will find out how much this will cost. c) We have had correspondence from Catriona Harris suggesting that a First Aid/ Defib course is set up at the Memorial Hall. We have had one before run by First Responders but that was a few years ago. She also suggested that we might ask for donations towards the upkeep of the Defib. The Parish Council agreed this was a good idea. **Clerk to liaise with Catriona.** d) Margaret Carrington raise the existence of the Defib at the Shireburn. **Margaret to get in touch with Shireburn to find out if it is still in good order.**
15. **Water Supply, Bailey side of the village-** Clerk has joined with Catherine Penny, clerk to Dutton Parish Council, a joint letter has been sent to UU COE Steve Mogford, Head of water Simon Chadwick, Nigel Evans, County Councillors, Borough Councillors. We have had a reply from Liz Lake, PA to Steve Mogford saying they are looking into the matter and a similar reply from Nigel Evans. Rupert Swarbrick , County Councillor for Dutton Area has also been in touch with Catherine. **Clerk will continue to push for action.**
16. **MUGA-** This project is on hold at present and will be removed from the agenda.

- 17. Playground- a)** The fence around the Playground is in need of repair. **Derek Harwood to take a look** at what repairs are needed . **b) wall-** We still need two more quote for the reconstruction of the wall. **Derek to ask Matthew his son, Clerk to pursue another quote.**
- 18. Any other Business-** We have bin sticker to match the slow down, save lives banner, these are to go on wheelie bins. It was agreed to take them to groups in the village to distribute to house holders.
Clerk
- 19. Date of next meeting-** Monday 17th October 7pm, Memorial Hall.-